



GWM Ambassador Agreement

Thanks for agreeing to be an “ambassador” for Gracewatch Media and Peanut Butter & Grace! Please read this document carefully, sign, and return it. Signing and returning electronically is okay.

Contract. You’re entering into a contract relationship with Gracewatch Media. This means that you are not an employee of Gracewatch Media. You are responsible for paying taxes on your income. If you earn more than \$600 in the course of a year, we’ll provide you with a 1099 statement.

Conduct. The mission of Peanut Butter & Grace is to help all Catholic parents, regardless of their race, ethnicity, marital status, or religious beliefs or practices, raise their children in the faith. Our mission is especially to “middle-pew Catholic families” who attend Church but whose connections to the faith may be tenuous. Please do feel free to share your own faith and knowledge with our customers in a respectful, welcoming way.

Expenses. We will pay for:

- Your conference registration.
- Vendor fees.
- Shipping of inventory and the conference kit to and from your location.

You are responsible for all other conference-related expenses, including meals, parking, and so on. (You may be able to deduct these expenses as business-related expenses on Schedule C of your tax return.) We will pay for up to \$10 of incidental expenses for items related to running the booth (tape, markers, etc.); you must submit a request for reimbursement in writing (e-mail is fine).

Don’t sue us. You hold Gracewatch Media harmless for any injuries, damages, or losses you incur during the conference. (This just means that, for example, if you’re injured in an accident during the conference, you agree that we’re not legally responsible or liable.)

Return the conference kit in good order. When you receive the conference kit, it will contain a packing list of all its contents. When returning the conference kit, please follow the provided Conference and Event Instructions and check the contents against the packing list to ensure that all items are returned. You’re responsible for keeping the contents of the conference kit in good condition and working order, within reason. (Normal wear and tear is to be expected.) If items are damaged, please let us know and we’ll work out an arrangement for deducting from your sales earnings part or all of the expense of repairing or replacing the item.

Keep track of sales. You’re responsible for keeping track of all book and merchandise sales. Usually, this should be done via the Square cash register app. If the iPad or backup equipment is down, you may track sales using the provided form, or by another method of your choice.

Sales commission. You will receive a flat fee of 15% of your total sales, based on the full list price of the books sold. For example, if you sell a book for \$10, you will receive \$1.50. We will assume the cost of bad checks.

Returns. Any unsold books must be returned to Gracewatch Media in salable condition. The cost of lost or damaged books will be deducted from your sales commission at 50% of the listed price. For example, if you report a \$10 book as lost or damaged, \$5 will be deducted from your commission.

Wholesale purchase option. You may also purchase unsold inventory at the wholesale discount. The wholesale discount at the time of this writing is 50% of the list price, but is subject to change without notice, so ask about the current discount rate.

Payment. You will be paid your sales commission after we receive the following items from you: 1) all unsold inventory; 2) all customer payments made by check or cash; 3) the conference kit. You will receive payment within three business days of our receipt of these items.

If the above terms are agreeable to you, please sign and date this agreement and return to Gracewatch Media. Your Social Security Number and address is required for tax reporting purposes.

Your name

Today's date

Your Social Security Number

Your address

Your telephone